

Broadland Bowmen The Pit Information

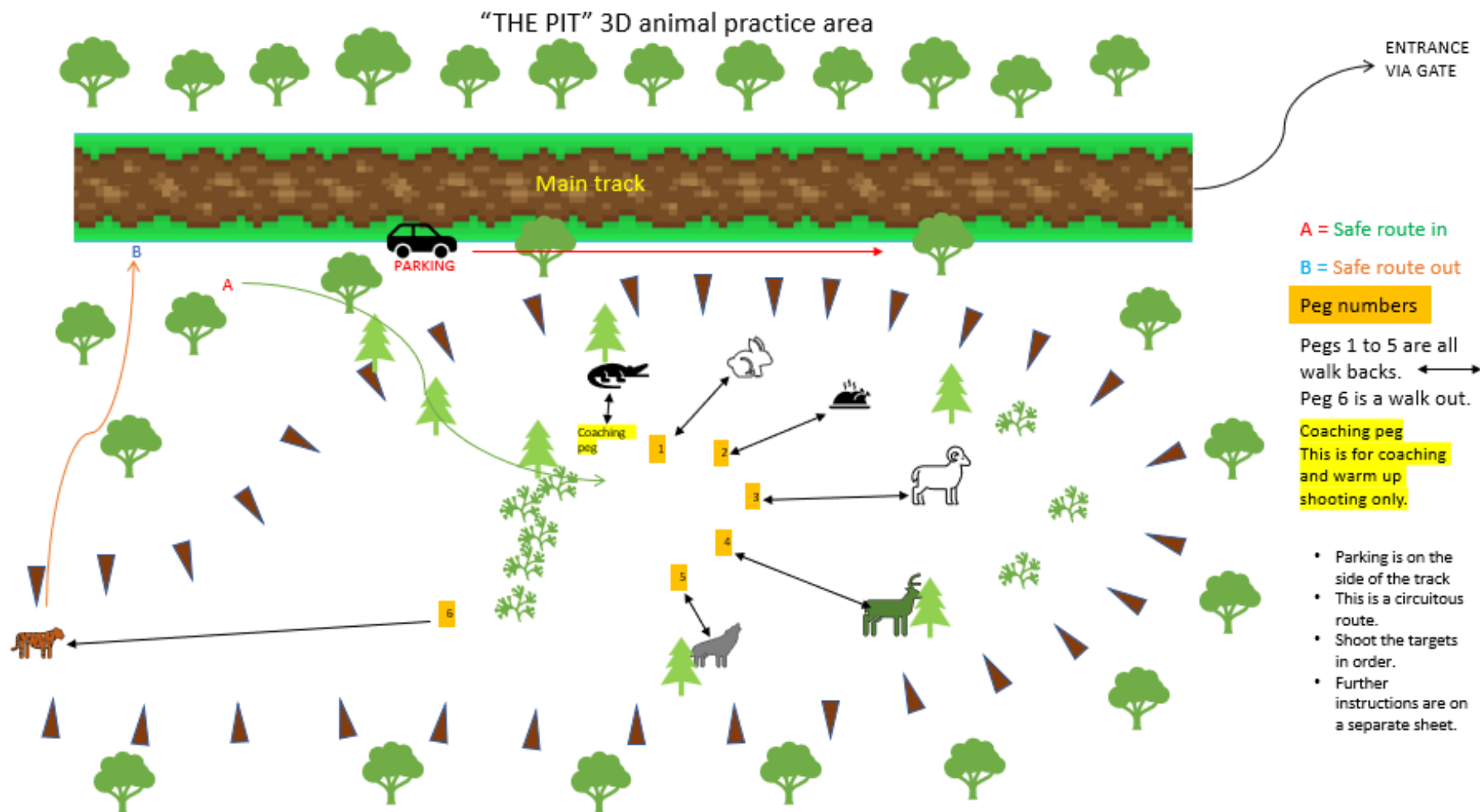


INSTRUCTIONS FOR USING "THE PIT" PRACTICE AREA

1. Non 4x4 vehicles should not currently attempt to drive beyond the practice area.
2. There are areas where vehicles can turn around, but caution must be taken not to ground out your vehicle.
3. All vehicles must park on the side of the main track when attending the practice area.
4. Guidance must be taken from the diagram of the practice area for safe routes in and out of the area.
5. The safe route in is marked by a bright orange rope handrail.
6. The safe route out is marked by a yellow rope handrail.
7. The Crocodile target should only be used to warm up prior to your practice. This is a coaching peg so it may be occupied.
8. Archers should shoot each target in turn. Each target is a "walk back" which means that bows should be left on the peg when retrieving your arrows.
9. Only move onto the next peg when it has been vacated.
10. Do not jump other archers who are shooting the peg ahead of you.
11. Peg 6 (Leopard) is the last target, and this is a walk out target so archers should take their bows and equipment with them.
12. The safe route is from the Leopard (peg 6) target immediately out to the track by the safest route. Then return to peg 1.
13. The entrance gate should be locked after you enter and when you leave the wood.



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Classification	Description / Examples	Risks
Archer	Members shooting	Slips, trips and falls. Strains and sprains. Lacerations, abrasions and bruising. Insect bites and allergic reactions. Impact injuries and death.
Others attending	Members not shooting	Slips, trips and falls. Strains and sprains. Lacerations, abrasions and bruising. Insect bites and allergic reactions. Impact injuries and death.
Other persons	Any other persons in the vicinity	Slips, trips and falls. Lacerations, abrasions and bruising. Insect bites and allergic reactions. Impact injuries and death

No	Hazard Description	Who is at risk?	Hazard Likelihood	Possible Severity	Pre – Control	Control	Hazard Likelihood	Possible Severity	Post – Control	Risk Rating
1	Entering the site from the road.	Archers. Others attending. Others	2	2	4	Signage to indicate entrance to the wood. Description of entrance considerations sent in attendance instructions. If the entrance is missed, then carry on driving to a safe and suitable area to adjust your travel to site. The very first turning to the right beyond the entrance when travelling west is a no entry road.	1	2	2	
2	Driving on woodland tracks	Archers. Others attending. Others	2	2	4	Instructions to drivers from Marshalls to drive slowly and with care. Vehicles only to be allowed as far as is safe to drive currently. Marshalls to instruct drivers to parking positions. The above should be applied if attending alone.	1	2	2	

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3	Woodland practice area environment	Archers. Others attending. Others	1	3	3	<p>Only NFAS and EFAA registered fully paid up BBFAC members shall be allowed to shoot in the practice area.</p> <p>Signage shall be placed to warn non-signed off members not to enter the area unaccompanied (they should be accompanied and guided by a coach).</p> <p>NFAS and EFAA rules shall be applied and used without exception.</p> <p>Caution shall be taken when walking around the practice area environment to avoid holes, roots, vines and low/loose branches.</p> <p>Archers shall be always aware to be observant for other woodland users (authorised or unauthorised).</p> <p>Archers shall be aware at all times of the woodland environment and the likelihood that animals could appear at any time and without warning.</p>	1	3	3
4	Working or using the practice area	Archers. Others attending. Others	1	2	2	<p>All members should be aware of the club rules and guidelines for using or working in the practice area and should sign into the club to register that they have read and understood the rules or have received a briefing outlaying the risks and hazards.</p>	1	2	2

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5	Working with tools	Archers. Others attending. Others	2	2	4	<p>Any tools brought on site for working should be fit for purpose and in good order. Only those trained to use mechanical tools should operate them. All mechanical tools should be registered with the club and be in good working order and serviceable.</p> <p>Work party members should take care when using any cutting or digging tools. All tools should be serviceable and fit for purpose.</p> <p>Work party members should wear goggles, gloves and suitable footwear when clearing undergrowth and plants.</p>	1	2	2
6	Welfare	Archers. Others attending. Others	2	2	4	<p>All members should bring their own food and drink.</p> <p>There are currently no toilet facilities, so members should be prepared to have to leave site to use local facilities. (Roman Camp public house on the A148).</p>	1	2	2
7	Archery equipment - General	Archers. Others attending. Others	2	2	4	<p>Only the necessary equipment required should be taken into the practice area.</p> <p>Any equipment used should be in good working order and used appropriately.</p> <p>All knives should be folded or sheathed.</p> <p>All arrows should be identified as per NFAS rules.</p>	1	2	2

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8	Bows	Archers. Others attending. Others	2	3	6	<p>All bows used shall conform to NFAS/EFAA rules.</p> <p>All bows shall be shot following NFAS/EFAA rules.</p> <p>Bows must be in good working order or checked for safety before any use.</p> <p>High drawing is not permitted.</p> <p>Arrows will only be offered to the string when the Archer is in position to shoot.</p> <p>Arrows will only be loosed when aimed at the target and the target is clear.</p> <p>Bows will never be carried with an arrow strung on it.</p>	1	3	3
9	Crossbows	Archers. Others attending. Others	2	3	6	<p>All Crossbows used shall conform to NFAS/EFAA rules.</p> <p>All Crossbows shall be shot following NFAS/EFAA rules.</p> <p>Crossbows must be in good working order or checked for safety before any use.</p> <p>When drawing back the string on the Crossbow, care must be taken to avoid injury to the back, arms and shoulders by following the good manual handling practices.</p> <p>Bolts will only be offered to the string when the Archer is in position to shoot.</p> <p>Bolts shall only be loosed when aimed at the target and the target is clear.</p> <p>Crossbows shall never be transported in the woodland when loaded.</p>	1	3	3

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10	Searching for missing arrows	Archer	2	3	6	<p>Care shall be taken to ensure any other archers using the practice area that you are searching for arrows; especially if searching at the rear of a target. Bows or Crossbows must be placed leaning onto the front of the target/boss to indicate that a search is taking place.</p> <p>Care shall be taken in the practice area in case any wildlife such as Adders are disturbed. Seek advice from the club committee/Forestry manager or owner.</p>	1	3	3
11	Leaving the site	Archers. Others attending. Others	2	2	4	<p>When leaving the site, please follow and adhere to all signage indicating the route to the exit.</p> <p>The A148 is a busy road, and it may be easier to exit by turning left then driving to the Felbrigg roundabout to continue your journey, rather than try to turn into busy traffic.</p> <p>Marshalls will assist you to exit the site safely.</p> <p>If you are the last person leaving the site, then you shall ensure that the entrance gate is securely locked using the chain and lock provided.</p>	1	2	2

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Additional Notes / Amendments:

- Only fully paid members of Broadland Bowmen, NFAS and EFAA shall be allowed to shoot unsupervised in the practice area.
- Non – signed off members may only shoot if accompanied by a registered coach until they have been signed off.
- All members must sign in to register their attendance at the wood, and to record that they have read and understood the rules for the use of the site, NFAS and EFAA.
- All members that have not been briefed on the use of the wood must read this risk assessment and record that they have done so and understand the risks, rules and guidelines.
- The owner of the wood (Mr Rhodri Oliver) has stipulated in the use of the wood licence for BBFAC, that the above measures are adhered to at all times.
- Guidance for finding the Broadland Bowmen club and site will be produced with instructions for safe entry and egress of the site onto and off the A148.

Assessor sign: *Anthony Garbutt*

Print name: Anthony Garbutt

Date: 24/03/2023

Implemented by: Anthony Garbutt

Position: Club Chairman

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			SEVERITY		
			Trivial injury	Minor injury	Major injury
			LOW (1)	MEDIUM (2)	HIGH (3)
PROBABILITY AND LIKELIHOOD	Unlikely	1	1	2	3
	Likely	2	2	4	6
	Highly likely	3	3	6	9

1. The risk is assessed as high if the value is 7 to 9 (Red)

It is unacceptable for this level of risk to remain, and additional measures shall be put into place.

2. The risk is assessed as medium if the value is 4 to 6 (Amber).

This activity can only take place with committee authorization & additional measures should be looked at.

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- Trivial injury:** **Basic 1st Aid or not requiring treatment at all.**
- Minor injury:** **1st Aid and / or requiring professional medical attention or trip to hospital.**
- Major injury:** **Disabling, life threatening or fatal.**